

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
UNAPPROVED MINUTES
December 11, 2017**

1. Call to Order:

The meeting was called to order at 9:05 a.m. by Ellen Watson – Chair at Office of Professional Regulation, 89 Main Street, 3rd Floor, Montpelier, VT; Board members present: Ellen Watson, Jeanine Carr, Jennifer Laurent, Douglas Sutton, William White, Kelly Sinclair, Deborah Swartz, Jill Duell, Virginia Hudson. Staff members present: Phyllis Mitchell – Executive Director, Lauren Hibbert– Board Attorney; Michelle Lavoie – Licensing Administrator I

2. Changes and Additions to the Agenda: None

3. Approval of Minutes:

J. Laurent moved to approve the minutes – With Changes **Pass**

4. CLOSING REPORTS – None

5. Default Orders:

2017-45 Elise Hamilton was not present. V. Hudson moved to **INDEFINATELY SUSPEND** the license of Licensed Practical Nurse **ELISE HAMILTON**. **Pass**

2017-147 Tabitha Piette was not present. J. Carr moved to **CONDITION** the license of Licensed Nursing Assistant **TABITHA PIETTE**. **Pass**

2017-234 Tammy Plummer was not present. D. Sutton moved to **INDEFINATELY SUSPEND** the license of Licensed Nursing Assistant **TAMMY PLUMMER**. **Pass**

6. Preliminary Denial of Application:

7. Proposed Administrative Law Orders:

OTHER DISCIPLINARY ITEMS:

Elizabeth Maislen was not present. D. Sutton moved to approve the education for her APRN course and grant her APRN license. **Pass**

10. Administration, Education, Practice, Licensure:

Executive Director's Report:

The Board received and reviewed the November 2017 Executive Director Report with Phyllis Mitchell.

11. **Public Comments:**

12. **Education:**

Nursing Education Committee:

Has not met since last Board meeting

Nursing Program Manager Report:

The Board received and reviewed the November 2017 Nursing Program Manager Report with Phyllis Mitchell.

LNA Programs:

- Stafford Technical Center – Biennial Review Approval - D. Swartz moved to **APPROVE. Pass**
- Northwest Technical Career Center – Biennial approval - J. Carr moved to **APPROVE. Pass**

Nursing Assistant Education and Practice Committee:

Has not met since last Board meeting.

13. **Practice**

APRN Sub-Committee:

J. Laurent gave an update on the APRN Sub-Committee meeting that met on November 15, 2017.

14. **Practice Committee:**

D. Sutton gave an update on the Practice Committee meeting that met on December 6, 2017

15. **Alternative Program Committee:**

Has not met since last Board meeting.

16. **Other Business:**

2017 OPR Bill: Practice Guideline & Collaborative Agreements –

D. Sutton moved to **APPROVE** the removal of practice guidelines & collaborative agreements from the OPR Statutes.

NGLP Update – Lauren Hibbert gave a demonstration on how NGLP dashboard functions for each Board member.

How decisions about who hears hearings are determined – ALO vs Board

The docket clerk, based on the case need for nursing knowledge expertise, along with input from General Counsel makes the decision accordingly.

MNA facility follow up – Annual Reports required moving forward

Adjournment: D. Sutton moved to adjourn the meeting at 12:54pm.

Minutes recorded by: Michelle Lavoie, Licensing Board Specialist

Draft minutes reviewed by: Phyllis Mitchell, Executive Director
Draft minutes approved by Vermont Board of Nursing